

EMERGENCY MANAGEMENT TRAINING COURSE

Mercure Wellington Hotel, 345 The Terrace, Wellington

8-10 July 2014

This is a three day residential course. The aim of the course is to train Ministry of Health designated officers in aspects of civil defence and emergency management to enable them to be well prepared for any civil defence or emergency management situation where there is a risk to public health, to act with other agencies and fulfil their roles in accordance with the Public Health Emergency Response Guide and the Emergency Management Section of the Environmental Health Protection Manual.

Specific emphasis will be on applied learning, and some degree of knowledge by participants in the theory and practice of the Coordinated Incident Management System (CIMS) is expected.

AT THE CONCLUSION OF THE COURSE GRADUATES WILL HAVE AN APPRECIATION AND UNDERSTANDING OF:

- The CDEM Act, and the MoH and PHS responsibilities in civil defence and emergency management planning
- Threats to New Zealand and the public health implications of the threats
- The Coordinated Incident Management System and the application of EMIS
- Functions of an EOC
- What constitutes emergency management contingency planning and decision making
- Risk assessment principles
- Response planning to natural and manmade threats
- The role of teamwork and leadership in enabling emergency management coordination.

THE COURSE WILL INCLUDE BUT NOT BE LIMITED TO:

- Expectations of the Ministry of Civil Defence and Emergency Management-CDEM Act
- MoH policies and plans e.g. S70 Health Act
- Principles of Emergency Management
- Roles and Responsibilities of Public Health and other agencies pre and post disaster
- The structure and operation of an EOC – use of Sitreps
- Planning – what is it, the function of
- Contingency plans and art of risk assessment

- Tool for Planning - Use of the Task Matrix and Flow Charts for across agency planning
- Practice decision making processes
- The Phases and Effects of Disasters - Case studies(e.g. Christchurch earthquakes)
- Responses to natural threats e.g. earthquakes, floods, volcanoes, etc

THE COURSE STRUCTURE WILL PROVIDE FOR:

- A variety of expert keynote speakers
- Problem solving syndicated workshops
- Informative lectures discussing current issues
- Integrated networking opportunities

COURSE FEE:

Two people per Public Health Service are fully subsidised (four from Auckland DHB and three each from Wellington and Canterbury). Please refer to the separate correspondence relating to this.

For other registrants the course fee is set at \$2872.00 (+ GST) per student. This will include airfares, accommodation, meals, external lecturer's fees, course notes, course function, airport transfers and course administration.

REGISTER NOW BY:

Completing a course registration form and forwarding it to the Academic Administrator, Allison Graham, via:

- Post: SMS Training, P O Box 1364, Invercargill
- Ph: (03) 214 2375
- Fax: (03) 214 2410
- Email: allison.graham@smsl.co.nz

Registrations close on 13 June 2014.

*This course is being run by:
Southern Monitoring Services
Limited with the support of
the Ministry of Health*

